

Ladner Elementary Parent Advisory Council

BYLAWS

Pursuant to Bill 67 - 1989 School Act, Part 2, Division 2, Section 8

1. The name of the organisation shall be Ladner Elementary Parent Advisory Council (LEPAC), a member of the Delta Parent Advisory Council (District Group), a member of the B.C. Confederation of Parent Advisory Councils.
2. The voting membership of LEPAC is made up of all parents who have children registered at the School. The Administrative Officers of the School, being ex-officio members of the Council, do not have voting privileges.
3. The objectives of LEPAC shall be:
 - a) To promote the health and welfare of the children in our school.
 - b) To foster co-operation between parents and teachers in the training and guiding of our children.
 - c) To give parents an understanding of the school and its work.
 - d) To confer and co-operate with organisations other than schools, which concern themselves with the care, protection and training of our children in the home, school and community, and with the education of adults to meet these responsibilities. Outside organisations will not, however, be allowed to use LEPAC as a source of volunteer services to meet their own organisation's objectives.
 - e) To operate in conjunction with the philosophy and policies of School District # 37 (Delta).
 - f) To foster high ideals of citizenship and patriotism and to promote through educational means, international goodwill and peace.
 - g) To assist the school, in consultation with the Principal, where necessary, by providing funds through fund-raising activities conducted by the Council. This assistance will be limited to items or activities which benefit the school as a whole. The Council will not entertain requests for funds from any one particular group in the school, unless formal approval is sought from the Principal and the Executive Committee in its entirety.
4. LEPAC general meetings will be held at the call of the President, but generally monthly during the school year, and are open to all parents and staff.

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5. An Annual General Meeting will be held in June of each year to elect Officers and Executive Committee. The Executive Committee will consist of a President, a Vice-president, a Secretary, a Treasurer, a Delta Parent Advisory Council (District Group) Representative (DPAC) and three Members-at-Large.
6. Executive Committee meetings will be held at the call of the President.
7. A quorum for a General or Executive Committee meeting shall be 50% of the Executive Committee in attendance at meeting, and to include the President or designate.
8. The bylaws of LEPAC may be amended at any General Meeting of the Council. A Notice of Motion related to proposed amendments to the Bylaws shall be circulated one month prior to the meeting. A 2/3 vote of the members in attendance at the General Meeting shall be required to amend the Bylaws.
9. The rules contained in Robert's Rules of Order shall govern LEPAC in all cases to which they are not inconsistent with the Bylaws of the Council.
10. LEPAC shall be non-partisan, non-sectarian, and non-racial.
11. The Duties of the Executive Committee Officers shall be as follows:
 - a) The President shall preside at all meetings of LEPAC and of the Executive Committee and shall direct the affairs of the organisation.
 - b) The Vice-president shall assist the President in all functions and shall carry out the duties of the President during his/her absence.
 - c) The Secretary shall issue notice of all meetings, keep a record of attendance at meetings, record and circulate the minutes of the meetings and conduct correspondence at the direction of the Executive.
 - d) The Treasurer shall receive and disburse all monies of the organisation and shall keep an accurate record of all receipts and expenditures in accordance with accepted accounting principles. The Treasurer shall present a Treasurer's Report at the Annual General Meeting and at any general meeting upon request. The Treasurer's books shall be audited annually by members of the Accounting Department of the Delta School District.
12. All cheques shall be signed by the Treasurer and any one of the following people - President, Principal, or Vice-Principal.
13. The Executive Committee shall determine new committees or dissolve existing committees as required or directed by LEPAC.

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14. At the Annual General Meeting in June, a slate of names for the Executive Committee, plus any other committee chairpersons will be presented by the President. Further nominations may be made from the floor, provided the nominee is present or has given written consent to serve if elected.

15. Elections shall be by ballot, except when there is but one nominee for an office, at which time the vote for that office may be by voice. A plurality of votes shall elect.

16. The term of office for Executive Committee members shall be for one year. If a vacancy should arise during the election year a replacement shall be appointed by the Executive Committee for the remainder of the year.

17. DISSOLUTION

- a) If this Council desires to disband, it shall notify the Principal and District School Superintendent at least 60 days before taking any further action.
- b) If this Council shall fail to conform to its Bylaws, the Council may be disbanded by the District Superintendent of Schools.
- c) In either of the above cases, the books of the Council shall then become the property of the Ladner Elementary School and the funds expended for the School's use.

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